Quick Start - Graphic Button Overview

Your ScanPro 1000 uses graphic buttons to control the features of the scanner. This is a quick overview to get you started. The Toolbar is customizable by the administrator so the buttons and their order may be different than what is shown on this Quick Start guide.

**FILM TYPE** CLICK to select the FILM TYPE to match the film you will be scanning. POSITIVE (black text on clear background) or NEGATIVE (clear text on black/blue background).

**FILM TYPE and Micro Opaque (optional)** CLICK to select the FILM TYPE to match the film you will be scanning or to select the Micro Opaque option.

**FILM ORIENTATION** CLICK to match your scanner to the FILM IMAGE ORIENTATION. Vertical if the image on your film is higher than it is wide (BUTTON icon shown). Horizontal if the image on your film is wider than it is high.

**ROTATE DIGITAL** CLICK to rotate the image in increments of 90°.

**MIRROR** CLICK to “mirror” the image.

**ZOOM** CLICK and HOLD DOWN on the or BUTTONS to ZOOM the entire microfilm image.

**BRIGHTNESS** CLICK the AB BUTTON for auto brightness. Use the and BUTTONS to manually adjust brightness. When Auto Brightness is active, the value in the BUTTON WINDOW is “Gray”.

**CONTRAST** Use the and BUTTONS to manually adjust contrast.

**FOCUS** CLICK the AF BUTTON to make Auto Focus active. Use the and BUTTONS to Manually Focus.

**LIVE IMAGE MOVEMENT** CLICK for LIVE IMAGE on. (Keyboard shortcut: CLICK to abort.

**MAGNIFIER** CLICK the BUTTON to open the Magnifier Window. CLICK the ▼ BUTTON to select the magnification value.

**ROTATE OPTICAL** Optical Image Rotation. Use the or BUTTONS to ROTATE, “JOG”, the image.

**IMAGE STRAIGHTEN (semi automatic)** CLICK two points near the top and near the bottom of a line or edge that should be straight.

**SCAN SIZE** Use the and BUTTONS to manually ADJUST the SCAN SIZE. CLICK the AUTO-ADJUST BUTTON to automatically ADJUST the SCAN SIZE. When AUTO-ADJUST is active, the dimensions shown on the BUTTON WINDOW are “Gray”.

**PRINT** CLICK to Print.

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**SCAN** CLICK to Scan to Drive #1 (Hard Drive). Keyboard shortcut: +

**SCAN** CLICK to Scan to Drive #2 (USB).

**SCAN** CLICK to Scan to Drive #3 (CD ROM). (requires Windows XP)

**SCAN** CLICK to Scan to E-Mail.
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**AUTOMATIC FILM MOVEMENT** CLICK the FORWARD and BACK arrows to move to a next image. CLICK the button to abort.

**AUTOMATIC STRAIGHTEN** CLICK

**AUTOMATIC CROP** CLICK

**FULLY AUTOMATIC**
Straighten, Crop, Contrast, and Brightness.

**RESOLUTION** CLICK the BUTTON to select the scan resolution.

**SCAN TYPE** CLICK to “toggle” between GRAYSCALE and HALF TONE scanning. In GRAYSCALE, CLICK the check box to “toggle” ENHANCE “ON” and ENHANCE “OFF”.

**EDIT SELECTED IMAGE AREA (SPOT-Light)**
Affects only the selected area. CLICK to select the drawing tool. DRAW to enclose the area(s) that you want to edit. Use the and BUTTONS to change the BRIGHTNESS and CONTRAST settings. PRESS the BUTTON to apply the changes. To remove all editing PRESS the BUTTON.

**AUTOMATIC SCANNING ROLL FILM (optional)**
AUTO-Scan for automatically scanning 35mm, 16mm, and cartridge (3M) roll film.

**RESTORE SETTINGS** CLICK to Select and Restore saved setting.

**SAVE SETTINGS** CLICK to Name and Save all current settings.

**HELP** CLICK the HELP button and then CLICK the button that you would like to know more about.

**SETUP WINDOW** (requires password)
SETUP WINDOW to choose the features that will be available to the user and how they will operate.

**MOTORIZED ROLL FILM BUTTON - CONTROL**
CLICK and drag the button for low speed film movement. CLICK and hold the and buttons for fast speed film movement (speed doubles when the film carrier is pulled all the way forward). DOUBLE CLICK the button for fast speed film rewind (requires that the film carrier is pulled all the way forward).

**MOTORIZED ROLL FILM - KEYBOARD CONTROL**
Keyboard Shortcut: Press and hold the keys for slow film movement and tap the keys to increase/decrease film speed. Press and hold the keys for fast film movement (speed doubles when the film carrier is pulled all the way forward). Press to rewind film (requires that the film carrier is pulled all the way forward).

**MOTORIZED ROLL FILM - MOUSE CONTROL**
Place your mouse cursor in the center of the image on the view screen and WHEEL CLICK (press down on the scroll wheel). This will place an icon at that point. Move the mouse cursor to the left or to the right to move the film forward or reverse. The further from the icon the faster the movement. CLICK the mouse to abort.

**SECURE SCREEN:**
OPEN Setup Window and CLICK the check box to “toggle” between SECURE SCREEN “ON” and SECURE SCREEN “OFF”. Keyboard Shortcut: SECURE SCREEN “ON”, press.